

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION
HIGHMORE-HARROLD SCHOOL DISTRICT 34-2
January 11, 2023

The Highmore-Harrold Board of Education met in regular session on January 11, 2023 in the Business Classroom at 5:30 p.m. Members Present: President – Jim Stephenson, Vice President - Paula Haiwick, Amy Hoffman, Paul Knox, Jennifer Semmler. Members Absent: Kristi Effling, Derek McCloud. Others Present: Superintendent/SPED Director - Quinton Cermak, PreK-12 Principal - Cory Lambley, Business Manager – Stacey Hamlin, Johnessa Mitchell, Tate Hoffman, Morgan Bonnichsen, Rhonda Baloun.

President Stephenson called the meeting to order at 5:35 pm and the Pledge of Allegiance was recited at this time.

Motion by Semmler and seconded by Hoffman to approve the Agenda. The motion passed.

Motion by Hoffman and seconded by Haiwick to approve the Minutes of the December 12th, 2022 board meeting. The motion passed.

Bills and Financial Statements were reviewed and approved for payment on a motion by Semmler and seconded by Hoffman. The motion passed.

JANUARY PAYROLL: \$190,640.46

DECEMBER CASH REPORT: General Fund: Beginning Balance: \$517,890.17; Receipts: Local - \$110,540.64, State - \$22,977.00, Federal - \$355.00; Disbursements: \$207,623.03; Ending Balance: \$444,139.78; Advance Payment/Petty Cash Asset Accounts - \$9,052.46; Total Cash Account: \$453,192.24. **Capital Outlay Fund:** Beginning Balance: \$2,021,738.42; Receipts: Local - \$56,197.42, Federal - \$0.00; Disbursements: \$8,529.39; Ending Balance: \$2,069,406.45; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$3,509,217.89. **Special Education Fund:** Beginning Balance: \$722,891.55; Receipts: Local - \$50,684.13, Federal - \$0.00; Disbursements: \$38,077.57; Ending Balance: \$735,498.11; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1,245,686.67. **Impact Aid Fund:** Beginning Balance: \$388,264.57; Receipts: Federal - \$0.00; Disbursements: \$0.00; Ending Balance: \$388,264.57. **School Lunch Fund:** Beginning Balance: \$33,868.12; Receipts: Local – \$5,469.54, Federal - \$6,666.23; Credits - \$623.60; Disbursements: \$10,239.92; Ending Balance: \$36,357.57; Advance Payments - \$6,523.05; Total Cash Account: \$42,880.62. **Internal Fund:** Beginning Balance: \$18,479.92; Receipts: Local - \$700.00; Disbursements: \$2,525.98; Ending Balance: \$16,653.94.

Board Report-10003

FUND: GENERAL FUND

AMAZON CAPITOL SERVICES	Counseling Supplies	106.80
AMAZON CAPITOL SERVICES	Credit Memo	(5.99)
AMAZON CAPITOL SERVICES	Supplies - Farm to School Grant	755.29
ARAMARK	Mop/Laundry	407.72
BONNICHSEN, MORGAN	Patron Mileage	301.92
CAPITAL AREA REFUSE, LLC	Garbage (Jan)	384.51
CENTURY BUSINESS PRODUCTS, INC	Copier - Maintenance	572.00
CITY OF HIGHMORE	Utilities	294.48
FOREMAN SALES AND SERVICE, Inc.	Bus Route	7,483.40
	Activity Bussing	360.39
	GB Bussing	810.78

GEORGIA MORSE MIDDLE SCHOOL	BB Bussing	284.81
HAIWICK, PAULA	Acalympics Entry Fee	50.00
HALL OIL AND GAS CO., INC.	Patron Mileage	146.88
HIGH SCHOOL ACTIVITY FUND	Propane	7,162.90
	Flinn Scientific Inc - HS Supplies	30.38
	SDAAE - Registration Ag	65.00
	BB Official - Craig Cassens	130.60
	BB Official - Brent Koens	100.00
	BB Official - Brendan Roth	173.95
	GB/BB Official - Greg Blue	70.00
	GB/BB Official - Greg Blue	70.00
	GB/BB Official - Matt Clark	104.17
	GB/BB Official - Matt Clark	104.17
	GB/BB Official - Brad McGirr	70.00
	GB/BB Official - Brad McGirr	70.00
	GB/BB Official - Lewis Hofer	93.46
	GB/BB Official - Lewis Hofer	93.46
	GB/BB Official - Mark Ulrich	76.12
	GB/BB Official - Mark Ulrich	76.12
HIGHMORE HERALD, THE	Proceedings	227.44
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	83.94
LINDE GAS & EQUIPMENT INC.	Ag	82.07
MASHEK FOOD CENTER	Supplies	5.79
	Food	23.10
	FACS - Food	231.18
MCCLLOUD, SIERRA	Reimburse for Cheer Supplies	188.86
MIKE TIRES & REPAIR INC.	New Tires	1,103.50
MYERS, RHONDA	Patron Mileage	372.30
NORTHWESTERN ENERGY	Electricity	305.41
	Electricity	3,307.97
PEKAREK, SCOTT	Reimburse Coaching Class	35.00
QUOIN FINANCIAL BANK	Safety Deposit Box	34.00
RAUSCH, CODY	Reimburse Mileage (500 x 0.51)	255.00
SCHOOL ADMINISTRATORS OF SD	Registration	88.00
VENTURE COMMUNICATIONS	Telephone	610.69
VILAS PHARMACY	FACS - Supplies	20.00
WEX BANK	Motor Fuel	622.62
	<u>GENERAL FUND TOTAL</u>	28,040.19

FUND: CAPITAL OUTLAY

CENTURY BUSINESS PRODUCTS, INC	Copier - Lease	480.02
CITY OF HIGHMORE	Aud Rent	2,750.00
CIVIL DESIGN INC	Track Design	2,015.00
FOREMAN SALES AND SERVICE, Inc.	BB Bussing (15%)	50.26
	GB Bussing (15%)	143.08
	Activity Bussing (15%)	63.60
	Bus Route (15%)	1,320.60
	<u>CAPITAL OUTLAY TOTAL</u>	6,822.56

FUND: SPECIAL EDUCATION

ABAeCare LLC	Therapy Services (Oct)	4,581.50
ABAeCare LLC	Therapy Services (Dec)	4,183.67
AUTISM BEHAVIORAL CONSULTING LLC	Evaluations	500.00
CHAMBERLAIN SCHOOL DISTRICT	Speech Services	3,076.00
HAND COUNTY MEMORIAL HOSPITAL	PT	192.00
	OT	608.00
TRENHAILE, JAY	Evaluations	550.00
<u>Vendor Name</u>	<u>SPECIAL EDUCATION TOTAL</u>	13,691.17

FUND: FOOD SERVICE

ARAMARK	Mop/Laundry	101.92
EARTHGRAINS BAKING CO., INC.	Food	130.60
EAST SIDE JERSEY DAIRY	Milk (Supply Chain \$)	261.88
MASHEK FOOD CENTER	Kitchen - Food	80.92
PERFORMANCE FOODSERVICE	Food	3,038.54
	Supplies	481.40
	FOOD SERVICE TOTAL	4,095.26
	JANUARY TOTAL INVOICES	52,649.18

No Conflicts and Disclosures at this time.

Public Input:

- Johnessa Mitchell and Tate Hoffman came to speak on the Senior Class Trip that will be held this year in Eden Prarie, Minnesota.

Paul Knox entered at this time, 5:41 pm.

Superintendent's Report

- Legislative Updates: Session started on January 10th. Superintendent Cermak touched on several bills to watch that would impact school districts.
- Cracker Barrel will be March 4th beginning at 10:00 a.m. in the Auditorium.
- Snow Day Makeup Scenarios: Friday's have been extended to 3:25 pm through March 10th and in-service on March 3rd has been canceled to make up for more time in the classroom with the kids.
- Amended Preschool bills for Spring Semester: due to days missed from weather related no school days, parents/guardians of preschool students will receive a credit of \$45 off of their preschool bill for the days missed that will not be made up.
- Staff has helped update the District's Mission and Vision Statement and can be seen on the school's website. This came as a result from completing the staff's book study.
- Quarter 2 Staff Spotlight is Mary Wortman and Jackie Knox. Willow Creek has sponsored our staff spotlight program and will be providing a gift card to these two individuals.

PreK-12 Principal's Report

- Acalympic at the Georgia Morse Middle School Pierre, SD on February 8, 2023(6-8)
- Scripts Spelling Bee finals taking place on January 20 for grades 4-8. Top 2 advance to Mitchell
- After school work study started back this week for grades 3-6 in the elementary
- The Knights of Columbus Free Throw Contest will be Sunday, January 15th in the school gym at 1:00, it's open to boys and girls who were ages 9-14 as of January 1
- HS midterm will be January 27, 2023
- Rapid City Stock will be January 27-February 4th.
- Book fair in the HS computer lab on February 2-9th
- Parent Teacher Conferences will be held on February 9th

Business Manager's Report

- The following member seats are up for re-election; Effling, 3-year term; Hoffman, 3-year term; Semmler, 3-year term; Knox, 2-year term. The earliest date to begin petition

circulation and to file nominating petitions is Friday, January 27th. All petitions are due back by 5:00 pm on Friday, February 24th.

- Statistical Digest is out for our School District.
- An Audit Quote from Kohlman, Beirschbach, & Anderson came in at \$15,500 for year ending June 30, 2023. This is up \$500 from the quote given last year.
- Quotes came in from Quoin Financial Bank, Heartland State Bank, and SDFIT for CD and Treasury Bond rates. The board decided to go with a 17-month CD at the rate of 3.58% with Quoin Financial Bank.

Motion by Haiwick and seconded by Semmler to set the School Board Election Date for April 11, 2023 to run concurrently with the City Election. The motion passed.

Motion by Haiwick and seconded by Semmler to approve the Audit Quote of \$15,500 for year ending June 30, 2023. The motion passed.

Motion by Semmler and seconded by Hoffman to approve Second Reading Policy DID - Inventories. The motion passed.

No action was taken to approve Board Resolution to seek out CD Rates with SDFIT.

The Board set their next meeting for February 13th, 2023 at 7:00 pm.

Motion by Haiwick and seconded by Knox to adjourn at 6:15 pm. The motion passed.

_____ Stacey Hamlin, Business Manager
_____ Jim Stephenson, Board President